

Fleet and Family Support Center

Naval Base Kitsap, Washington

Qualification of the Command Financial Specialist (CFS)

The CFS is the command's principal advisor on policies and matters related to the Commander's Personal Financial Management (PFM) plan. The CFS should meet the following qualifications:

- Minimum pay grade is E5 with more than six years of service for enlisted. E5 with less than six years of service require a waiver; W2/O1 for officers.
- Be highly motivated and financially stable. Meet screening criteria for financial stability, as determined by examination of debt to income ratio and review of most current credit reports.
- Demonstrate competency in public speaking/facilitator forums.
- Be designated, in writing by the Commanding Officer as outlined in OPNAVINST 1740 series.
- Successfully complete the CFS training course provided by an authorized Family Center using CFS Training Courseware developed by Commander, Navy Installations (CNI) and Naval Education and Training Command (NETC).
- Have at least one year remaining onboard present command at time of CFS course.
- Participate in continuing education including, but not limited to, periodic CFS forums and CFS refresher training at least every three years.

CFS CLASS

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|------------------------|---------------------------|-----------|
| • 26-30 October 2020 | Bldg 2901 Classroom 3 & 4 | 0730-1600 |
| • 22-26 March 2021 | Bldg 2901 Classroom 3 & 4 | 0730-1600 |
| • 21-25 June 2021 | Bldg 2901 Classroom 3 & 4 | 0730-1600 |
| • 20-24 September 2021 | Bldg 2901 Classroom 3 & 4 | 0730-1600 |

CFS 1-Day Refresher Class

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|------------------|---------------------------|-----------|
| • 1 October 2020 | Bldg 2901 Classroom 3 & 4 | 0730-1600 |
| • 13 May 2021 | Bldg 2901 Classroom 3 & 4 | 0730-1600 |

Workshop POC

Somalia Allen & Lauren Sims

Fleet and Family Support Center

Naval Base Kitsap

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(360) 396-4115

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